

Elmhurst School

Making a Positive Difference to the Quality of Learning
Headteacher ♦ Miss Rachel Kirk



22 March 2013

Dear Y3 Parents,

Unfortunately, Mrs Williams is unwell at the moment. We do not know when she will return to school but it will not be before the Easter holiday. To ensure the children's learning and progress are not affected, Miss Mumford has taken over the majority of the teaching in Year 3 supported by another experienced teacher.

Miss Mumford has taught at Elmhurst for several years and knows the children well. The class continues to make good progress and Miss Mumford is enjoying teaching the children.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'R Kirk', written in a cursive style.

Miss R Kirk
Headteacher